

Crown Valley Highlands Community Association

Newsletter from the Board of Directors

www.cvhca.com

January 2014

Board of Directors

Pres. Marc Winer
V.P. Derek Powell
Tres. Woody Clements
Sec. Robin Matlock
Mem. Chris Archuleta

Board Meetings

The next three
Board meetings will
be held at
7:00 P.M. on

Jan. 14th
Feb. 11th
Mar. 11th

at
The Clubhouse
23372 Niguel Rd.

Management Company

Huntington West Properties
13812 Goldenwest Street #100
Westminster, Ca. 92683
(714) 891-1522
(800) 655-1522

Your Account Manager

Jack L. Williams
(714) 891-1522 ext. 214
Jack@huntingtonwest.com

Helpful Numbers

City 949-362-4300

Sheriff 949-362-4343

Fire 714-744-0400



Annual Election

The annual meeting and election of the Crown Valley Highlands was held on November 12, 2013. As a result of the voting, Mr. Powell, Mrs. Matlock and Mr. Clements were elected to the Board of Directors. We want to thank you for your participation and thank our Board Members for their service to our community. **THANK YOU!**

Pool Area Wi-Fi

We want to remind you that we have Wi-Fi at the pool area for our residents. The pass code is: **cvhapool**.

Access Key Fobs

In order to accommodate our residents, the Board has approved the issuance of a 2nd key fob to residents. The cost for the 2nd key fob will be \$50.00. Please note that only two fobs will be issued per household. If you would like to purchase a 2nd fob, please call our management and they will assist you.

Sidewalk Clearance

Please check your property, (front and back in some cases) to insure the plant material is properly trimmed away from the sidewalks and or streets. We have many properties with overgrown or encroaching plant material. This plant material often creates a hazardous condition for pedestrians and vehicles trying to pass by the property. If you need help or a referral for a landscaper that can help you, please feel free to call our management office and ask for references. Your routine maintenance of these areas is appreciated.



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Tree Trimming & Removal

In the next few weeks we will complete the annual trimming of the common area trees. We will also be removing some trees that are dying or that pose a hazard to persons or property. As is always the case, the Board and Landscape Committee work closely with licensed arborists to determine which trees will be trimmed and which trees, (when necessary) will be removed.

Architectural Changes

Please remember that you may not make **ANY** change to the exterior of your home without first obtaining written authorization from the association. If you want to make a change, you must submit an architectural variance request form to the management office. The request will then be submitted to the Architectural Committee for review. If approved, you may then proceed with your project. Please note that this process can take up to **30 days**. Your cooperation in this matter is greatly appreciated.