

Crown Valley Highlands Community Association

Newsletter from the Board of Directors

www.cvhca.com

October 2013

Board of Directors

Pres. Marc Winer
V.P. Derek Powell
Tres. Woody Clements
Sec. Robin Matlock
Mem. Chris Archuleta

Board Meetings

The next three
Board meetings will
be held at
7:00 P.M. on

Oct. 8th
Nov. 12th
Dec. 10th

at
The Clubhouse
23372 Niguel Rd.

Management Company

Huntington West Properties
13812 Goldenwest Street #100
Westminster, Ca. 92683
(714) 891-1522
(800) 655-1522

Your Account Manager

Jack L. Williams
(714) 891-1522 ext. 214
Jack@huntingtonwest.com

Helpful Numbers

City 949-362-4300

Sheriff 949-362-4343

Fire 714-744-0400



Annual Election

The annual meeting and election of the Crown Valley Highlands will be held on October 8, 2013. We want to encourage your attendance at the meeting. If you are not able to make it, please be sure to return your ballot or proxy to the management company.

Landscape Maintenance

Please inspect your landscape plants and make sure they are not growing onto the common area or onto the sidewalks. We often have problems with pedestrians being able to safely travel along the sidewalks due to overgrown vegetation.

Clubhouse Rental

When renting the clubhouse, we want to remind you to be sure and check the key fob the day before the meeting to make sure it has been properly activated. We want to be sure you have access when needed.

Pool Area Wi-Fi

We want to remind you that we have Wi-Fi at the pool area for our residents. The pass code is: **cvhapool**.

Access Key Fobs

In order to accommodate our residents, the Board has approved the issuance of a 2nd key fob to residents. The cost for the 2nd key fob will be \$50.00. Please note that only two fobs will be issued per household. If you would like to purchase a 2nd fob, please call our management and they will assist you.



Happy Halloween

Tree Trimming & Removal

In the next few weeks we will complete the annual trimming of the common area trees. We will also be removing some trees that are dying or that pose a hazard to persons or property. As is always the case, the Board and Landscape Committee work closely with licensed arborists to determine which trees will be trimmed and which trees, (when necessary) will be removed.

Architectural Changes

Please remember that you may not make **ANY** change to the exterior of your home without first obtaining written authorization from the association. If you want to make a change, you must submit an architectural variance request form to the management office. The request will then be submitted to the Architectural Committee for review. If approved, you may then proceed with your project. Please note that this process can take up to **30 days**. Your cooperation in this matter is greatly appreciated.