

Crown Valley Highlands Community Association

Newsletter from the Board of Directors

January 2013

Board of Directors

Pres. Marc Winer
V.P. Derek Powell
Tres. Woody Clements
Sec. Robin Matlock
Mem. Chris Archuleta

Board Meetings

The next three
Board meetings will
be held at
7:00 P.M. on

Jan. 8th
Feb. 12th
Mar. 12th

at
The Clubhouse
23372 Niguel Rd.

Management Company

Huntington West Properties
13812 Goldenwest Street #100
Westminster, Ca. 92683
(714) 891-1522
(800) 655-1522

Your Account Manager

Jack L. Williams
(714) 891-1522 ext. 214
Jack@huntingtonwest.com

Helpful Numbers

City 949-362-4300

Sheriff 949-362-4343

Fire 714-744-0400



Thank you Robin

Over the past year, one of our Board Members, Robin Matlock who also serves as our Landscape Committee Chairperson, has worked very hard to improve and beautify our community. Her hard work has resulted in some great improvements throughout the community and many owners have sent letters to the Board thanking them for the changes. The Board would like to acknowledge Robin for her hard work and thank her for her efforts. ***Thank you Robin!***

Clubhouse Rental

When renting the clubhouse, we want to remind you to be sure and check the key fob the day before the meeting to make sure it has been properly activated. We want to be sure you have access when needed.

Pool Area Wi-Fi

We want to remind you that we have Wi-Fi at the pool area for our residents. The pass code is: ***cvhapool.***

Key Access Fobs

As a reminder, the Board has approved the issuance of a 2nd key fob to residents. The cost for the 2nd key fob will be \$50.00. Please note that only two fobs will be issued per household. If you would like to purchase a 2nd fob, please call our management and they will assist you.

Pool Area Repairs

We want to update you on the proposed replacement of the pool fence. As it stands now, we will not be replacing the fencing, rather we will be adding a hedge to cover most of the fence keeping it secure and creating a wind block for people using the pool area.



2013

Architectural Changes

Please remember that you may not make **ANY** change to the exterior of your home without first obtaining written authorization from the association. If you want to make a change, you must submit an architectural variance request form to the management office. The request will then be submitted to the Architectural Committee for review. If approved, you may then proceed with your project. Please note that this process can take up to **30 days**. Your cooperation in this matter is greatly appreciated.

Please Curb Your Dog

We continue to have problems with some residents failing to remove their dogs feces from the common areas. It is a violation of City and County laws to not immediately remove and properly dispose of your dog's waste. Also, it is important that your dog be on a leash at all times when in the common areas.

HOA Web-Site

WWW.CVHCA.COM