

Crown Valley Highlands Community Association

Newsletter from the Board of Directors

January 2012

Board of Directors

Pres. Marc Winer
V.P. Derek Powell
Tres. Woody Clements
Sec. Robin Matlock
Mem. Chris Archuleta

Board Meetings

The next three
Board meetings will
be held at
7:00 P.M. on

Jan. 10th
Feb. 14th
Mar. 13th

at
The Clubhouse
23372 Niguel Rd.

Management Company

Huntington West Properties
13812 Goldenwest Street #100
Westminster, Ca. 92683
(714) 891-1522
(800) 655-1522

Your Account Manager

Jack L. Williams
(714) 891-1522 ext. 214
Jack@huntingtonwest.com

Helpful Numbers

City 949-362-4300

Sheriff 949-362-4343

Fire 714-744-0400



Annual Election Results

The Annual meeting and election of the Crown Valley Highlands Community Association was conducted on November 8, 2011. As a result of the voting, Robin Matlock, Derek Powell and Woody Clements were elected to the Board for the next two years. Also, the Board has appointed Mr. Chris Archuleta to serve on the Board, filling the vacant position.

Check Your Water Bill

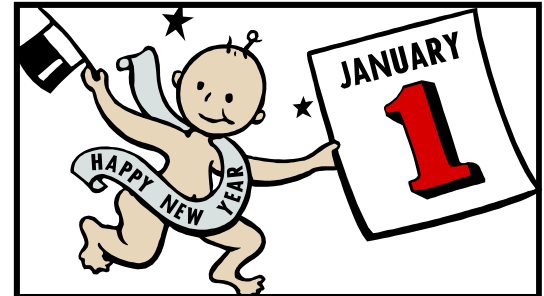
Due to recent changes in the way the MNWD bills for water, the association experienced a large increase in the water billing. This was due to MNWD having underestimated the actual area that was being watered, causing us to appear to be using water excessively. That problem was corrected and the billing is now in-line. We would like to suggest that you also have your water billing checked and make sure they have properly allotted for the size of your lot that is being watered. *This could save you money!*

Arch. Committee Inspections

On a regular basis, the association's Architectural Committee inspects the homes within the community. As a result of the inspections, letters are often sent to owners asking them to perform necessary maintenance to their homes and or landscaping. The committee is asking that you take special notice of the landscaping in front and behind your home. Many residents often fail to remember to inspect the slope areas at the back of their properties and they can quickly become overgrown. Please check these areas and perform the necessary maintenance. If you need referrals for vendors to assist you, please feel free to call our management firm.

HOA Web-Site

Crownvalleyhighlands.com



Happy New Year!

Architectural Changes

Please remember that you may not make **ANY** change to the exterior of your home without first obtaining written authorization from the association. If you want to make a change, you must submit an architectural variance request form to the management office. The request will then be submitted to the Architectural Committee for review. If approved, you may then proceed with your project. Please note that this process can take up to **30 days**. Your cooperation in this matter is greatly appreciated. **THE BOARD HAS ADOPTED A NEW RULE THAT WILL MANDATE THE ASSESSMENT OF A FINE IN THE AMOUNT OF \$250.00 TO OWNERS THAT PERFORM UNAUTHORIZED CHANGES TO THEIR HOME. ALSO, A CEASE AND DESIST LETTER WILL BE SENT FOR ALL UNAUTHORIZED CHANGES AND YOU WILL BE ASKED TO APPLY FOR APPROVAL. FAILURE TO COMPLY WITH THE CEASE AND DESIST DEMAND AND NOT SUBMITTING AN APPLICATION WILL RESULT IN THE FINE ASSESSMENT OF \$100.00 PER DAY UNTIL THE MATTER IS PROPERLY APPROVED.**

Looking for Volunteers

Are you interested in helping your neighbors? We have some of our residents that need help with basic maintenance. If you are willing to help, please let us know. Your service will be greatly appreciated by all, especially those in need.