

Crown Valley Highlands Community Association
Agenda of the Annual Election Meeting & Board of Directors Meeting
To be held on **Tuesday, October 17, 2023, at 7:00PM**
Meeting will be held at the Clubhouse - 23372 Niguel Road, Laguna Niguel

ANNUAL ELECTION MEETING

The Annual Election Meeting will also be available via Zoom:
Meeting Details: Dial #: (669) 444-9171 or Download Zoom App
Meeting ID: 885 0864 8343
Passcode: 867895

1. Call Annual Membership Meeting to Order
2. Verification of Quorum by Inspector of Election
3. Reconvene Election Meeting (*Only Necessary If Quorum Not Established*)
4. Open Floor Nominations
5. Review Results of Ballots & IRS 70-604 Ruling Decision
6. Adjourn to General Session

CALL TO ORDER BOARD MEETING

HOMEOWNER'S DISCUSSION (*Written & Oral*)

REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

- September 19, 2023, Monthly BOD Meeting Minutes
- September 19, 2023, Executive Session Minutes

FINANCIAL REPORTS

- August 2023 Financial Statements

ARCHITECTURAL APPLICATIONS

- Architectural Committee Oral Report
- Review New & Previously Approved Architectural Applications

MANAGEMENT REPORT

- Calendar Review 2023
- Workorder Reports
- Violation Reports

NEW BUSINESS

- Review Election of New Board Officers
- Review Finalized 2024 Budget
- Review Approved Insurance Renewal Documents
- Review New Pool Service Quote
- Review Drain Repair Estimates
- Review Triton Air Maintenance Report
- Review Correspondence & Emails
- Discuss New Pool Rules & Non-Slop Surface for Pool Area

OLD BUSINESS

- Review & Discuss Pending Tree Trimming Work

COMMITTEE REPORTS

- Landscape Report
- Facilities Report & Newsletter Suggestions

EXECUTIVE SESSION (@06:30PM)

- A/R Report Review
- Hearing Session
- Disciplinary Actions / Legal Matters

NEXT BOARD MEETING

- Proposed Meeting: November 21, 2023 @07:00PM at the Clubhouse

ADJOURNMENT

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 11/21/23 BY 60322 UCBA/STP