

Crown Valley Highlands Community Association

Minutes for the Annual Meeting conducted on

November 15th, 2022, at 6:30 pm

Meeting held at the Clubhouse Via Hybrid format -23372 Niguel Road, Laguna Niguel

Approved 1/17/2023

BOARD MEMBERS PRESENT

Marc Winer, Chester Siembab, Chris Archuleta, Derek Powell, and David Thompson

Absent:

MANAGEMENT PRESENT

Andrew Marques, with Huntington West Properties, Inc.

CALL TO ORDER:

6:30pm by Director Winer

ANNUAL MEETING

Ms. Jennifer Figgers joined the meeting of the Board via zoom informing the Board that at the time of joining the meeting HOA Election Professionals had only received 3 nominations to serve on the Board of Directors. They were Mr. Marc Winer and Mr. Chester Siembab both incumbents and homeowner Kevin Kirk. Ms. Figgers further stated, that since the election was to fill the positions of 3 directors whose terms had expired and there were they only candidates nominated, the board will be seated by a vote of acclamation.

A motion was made by Mr. Derek Powell to seat the Board by a vote of acclamation. The motion was seconded by Mr. Dave Thompson, all in favor.

IRS TAX RESOLUTION:

IRS Tax Resolution it is RESOLVED that any amounts collected by or paid to the Association in excess of operating expenses of the year ended December 31, 2022, shall be set aside as reserves for future financial needs, as provided by the guidelines established by revenue ruling 70-604 and 75-371. Such amounts shall be deposited into insured interest-bearing accounts. Allocations of any amounts so added to reserves shall be allocated to the various reserve components of reserves at the discretion of the Board of Directors.

This resolution is adopted and made a part of the minutes of the meeting held on November 15, 2022, in a motion made by Mr. Dave Thompson and 2nd by Mr. Marc Winer, all in favor, motion carried

ADJOURNMENT

There being no further business before the Board, the annual meeting was adjourned by Mr. Winer at 6:38pm.

Secretary's Certificate:

I certify that the foregoing is a true and correct copy of the minutes to be approved by the Board of Directors at the January 17, 2023, meeting.

Andrew N. Marques

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Acting Secretary

Approved date