

Crown Valley Highlands Community Association

Minutes for the meeting conducted on

September 15, 2020

23372 Niguel Rd. Laguna Niguel, CA

Approved

BOARD MEMBERS PRESENT

Marc Winer, Derek Powell, David Thompson

MANAGEMENT PRESENT

Bonnie Atkinson, CACM with Huntington West Properties, Inc.

CALL TO ORDER:

7:00pm by Director Winer

Architectural-Approved by Board

29112 Ridgeview Drive-Replacement of concrete driveway with pavers.

29245 Kensington-Painting of home with Vista Paint colors.

29451 Thackery-Extension of driveway on left side of garage.

29452 Troon-Replacement of current back yard fence with 6' retaining wall fence.

29232 Tierre- Painting of home with Vista Paint colors.

HOMEOWNER SESSION

At the request of a homeowner, a discussion regarding the placement of two Pickleboard courts in the community was placed on the agenda for this meeting. Pickleboard has gained popularity in the area and owners are currently playing the game on the blacktop in front of the clubhouse. Owners present at the meeting all agreed this should be considered.

MINUTES & FINANCIAL REPORT

A motion was made by Director Winer, 2nd by Director Thompson to approve the August 18, 2020 meeting minutes. All in favor, Motion carried.

The Board reviewed the current financial statements for the months of August 2020. A motion was made by Director Winer, 2nd by Director Thompson to approve the financial statements, pending final review by CPA. Current cash balance as of 8/31/20 was \$1,205,434.40. All in favor, motion carried.

CD Review: The next CD to mature is 11/27/20 for 250K.

COMMITTEE REPORTS

Landscape

A tree walk is scheduled for early October with Harvest Landscape to determine the tree trimming for the 2021 trimming.

Facilities & Clubhouse

The BBQ Island from BBQ Galore is complete and Bill from Wet Willyz will work with Derek complete the install in regards to electrical, gas and water lines.

Director Powell presented pictures of possible new lighting for the BBQ area. The Board authorized Director Powell to order light samples.

The manager will bring paint color choices for painting of the BBQ area to match the BBQ color tones and the painting of the clubhouse interior. The colors will be gray tone from Vista Paint.

MANAGEMENT REPORT

The Board reviewed the 2020 Calendar for the month. The budget and reserves study will be reviewed in the Business session of this meeting for mailing in November.

The Board reviewed the inspection and Workorder logs.

BUSINESS

The Annual Meeting will be held on Zoom on October 20, 2020 at 6:00pm. The manger will bring her laptop to the clubhouse to attend for the sake of minutes. This will be followed by the board meeting.

The Board agreed that a Pickleboard court would be a great asset to the community. The Board requested that the manager contact 3 vendors to meet on site to develop a plan and cost for two courts in the grass area. This will also be mentioned in the October newsletter to owners that it will be further discussed at the October 20, 2020 meeting.

Manager will contact Orange County Fence for a bid to close in the grass area to keep non-CVHCA residents out of the grass area. Manager will have the bid for the October meeting. Hills Bros will be contacted for the cost of installing an additional fob entry at this location.

The Board reviewed the annual insurance renewal for the community with Farmers Insurance agent, Prendiville Insurance. A motion was made by Director Winer, 2nd by Director Thompson to approve the presented bid at a cost of \$9,311.00 for the year. All in favor, Motion carried.

The Board reviewed the proposed budget for the 2021 fiscal year with no increase in dues. A motion was made by Director Thompson, 2nd by Director Winer to approve the budget as presented. This will be mailed with the Annual mailing in November. All in favor, Motion carried.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:45PM

The next meeting is scheduled for October 20, 2020 at the clubhouse following the Annual Meeting.

Secretary's Certificate:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

Bonnie Atkinson

Name, Secretary or Acting Secretary

October 20, 2020
Approved date