

**Crown Valley Highlands Community Association**

Minutes for the meeting conducted on

June 16, 2020

23372 Niguel Rd. Laguna Niguel, CA

Approved

**BOARD MEMBERS PRESENT**

Marc Winer, Kevin Kirk, David Thompson, and Derek Powell

**MANAGEMENT PRESENT**

Bonnie Atkinson, CACM with Huntington West Properties, Inc.

**CALL TO ORDER:** 7:00pm by Director Winer

**Architectural-Approved by Board**

29211 Ridgeview Drive –Painting of exterior of home

29725 Preston Drive-New front fence and landscaping. Fire pit, bbq and spa located in fenced yard.

29301 Troon Street- Installment of solar panels on the roof of the home.

**MINUTES & FINANCIAL REPORT**

A motion was made by Director Kirk, 2<sup>nd</sup> by Director Thompson to approve the March 9, 2020 meeting minutes. All in favor, Motion carried.

A motion was made by Director Kirk, 2<sup>nd</sup> by Director Thompson to approve the March 9, 2020 executive session meeting minutes. All in favor, Motion carried.

A motion was made by Director Powell, 2<sup>nd</sup> by Director Thompson to approve the May 19, 2020 executive session meeting minutes. All in favor, Motion carried.

The Board reviewed the current financial statements for the months of March-May 2020. A motion was made by Director Kirk, 2<sup>nd</sup> by Director Thompson to approve the financial statements, pending final review by CPA. Current cash balance as of May 30, 2020 1,171,494.43. All in favor, motion carried.

CD Review: No action needed at this time

**COMMITTEE REPORTS**

**Landscape**

The monument sign will be planted within the next week. The backflow has been moved to the side where it is less visible.

**Facilities**

Director Powell commented that the pool loungers have been stacked and cable locked to reduce loungers at the pool area in preparation for the pool opening on June 24<sup>th</sup>. The manager has contacted the pool service and janitorial to arrange for daily testing and cleaning as required.

The BBQ Island from BBQ Galore should be installed at the pool area by the end of July. The BBQ center was delayed due to factory closures and Covid 19. The BBQ will not be able to be used until the restrictions for the pandemic are lifted.

**MANAGEMENT REPORT**

The Board reviewed the 2020 Calendar for the month. No action required.

The Board reviewed the inspection and Workorder logs.

**BUSINESS**

It was noted in the general minutes that judicial foreclosure was approved on Parcel 655-061-51 at the May 19, 2020 Executive Session meeting.

The Board reviewed the draft Election Rules that were mailed to the members in March 2020. A motion was made by Director Thompson to formally adopt the rules as presented. Motion was 2<sup>nd</sup> by Director Kirk. Director Powell opposed. Majority in favor, motion carried.

**HOMEOWNER DISCUSSION & CORRESPONDENCE REVIEW**

No homeowners present at meeting

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 8:09PM

Secretary’s Certificate:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

*Bannie Atkinson*

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Name, Secretary or Acting Secretary

August 18, 2020  
Approved date