

Crown Valley Highlands Community Association
Approved Minutes for the meeting conducted on
January 15, 2019
23372 Niguel Rd. Laguna Niguel, CA

BOARD MEMBERS PRESENT

Marc Winer, Robin Matlock, Kevin Kirk, Derek Powell and Mike Ansar

CALL TO ORDER-Architectural Session

The architectural session was called to order at 6:30 PM.
No applications were submitted for review.

Adjournment of Architectural Session -6:55pm

BOARD MEETING CALL TO ORDER by Director Winer-7:00pm

BOARD MEMBERS PRESENT

Marc Winer, Robin Matlock, Kevin Kirk, Derek Powell and Mike Ansar

MANAGEMENT PRESENT

Bonnie Atkinson, CACM with Huntington West Properties, Inc.

HOMEOWNER DISCUSSION & CORRESPONDENCE REVIEW

No discussion from homeowners.

MINUTES & FINANCIAL REPORT

A motion was made by Director Kirk, 2nd by Director Powell to approve the November 14, 2018 minutes as submitted. Mike Ansar abstained. Majority in favor, motion carried.

A motion was made by Director Kirk, 2nd by Director Matlock to approve the November 14, 2018 executive minutes as submitted. Mike Ansar abstained. Majority in favor, motion carried.

A motion was made by Director Powell, 2nd by Director Kirk to approve the November and December 2018 financial statements, pending final review by CPA. Current cash balance as of December 31, 2018 of \$1,064,098.98. All in favor, motion carried.

COMMITTEE REPORTS

Landscape- Tree trimming is completed. There were a few irrigation lines that were damaged in the tree removals that Soto Landscape will repair. We are still waiting for the report from Angel Juarez of the Molton Niguel Water District to review possible rebates and landscape improvements for the community.

Mike Ansar, who was recently elected to the Board of Directors, will serve as communication Specialist for the Board.

MANAGEMENT REPORT

Delinquent Accounts: The manager updated the Board on the accounts receivable. Action will be taken in Executive Session.

2019 Annual Calendar

The Board reviewed the 2019 Calendar for the month of February 2019.

BUSINESS

The Board reviewed the revised Delinquent Assessment Collection Policy that has been updated with applicable civil code references. A motion to approve was made by Director Powell, 2nd by Director Matlock. All in favor, motion carried.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:48pm to enter executive session.

Secretary's Certificate:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

Bonnie Atkinson

Name, Secretary or Acting Secretary

March 19, 2019
Approved date