

## **Crown Valley Highlands Community Association**

Minutes for the meeting conducted on

May 9, 2018

### **BOARD MEMBERS PRESENT**

Robin Matlock, Marc Winer and Kevin Kirk.

### **CALL TO ORDER-Architectural Session**

The architectural session was called to order at 6:30 PM.

29351 Kensington

The Committee reviewed and discussed the home improvement application to add approximately 200 Sq. feet to the kitchen area and enclose patio area. Homeowner stated that the area will encompass what is currently the patio cover area and will not be seen from the common area. Director Winer made a motion to approve the application as presented. Director Matlock seconded the motion. All in favor, motion carried.

23312 Cheswald Drive

Addition of a full bath to the home, bringing the entry door forward in line with the existing bedroom. 107 square feet total. Director Winer made a motion to approve the application as presented. Director Kirk seconded the motion. All in favor, motion carried.

### **CALL TO ORDER-Board meeting 7:00pm**

### **HOMEOWNER DISCUSSION**

29351 Kensington (Jones) was present to discuss his attempt to hide the RV in his back yard. He has planted hedges that are not at full maturity to do so. Homeowner will be sent a letter requesting the removal of the RV from the community for a period of at least 6 months or until the hedges grow to a height that completely obstructs the view of the RV.

### **MINUTES & FINANCIAL REPORT**

A motion was made by Director Kirk, 2<sup>nd</sup> by Director Matlock to approve the April 11, 2018 meeting minutes as submitted. All in favor, motion carried.

A motion was made by Director Kirk, 2<sup>nd</sup> by Director Matlock to approve the April 2018 financial statements. Current cash balance as of April 30, 2018 of \$1,132,187.15. All in favor, motion carried.

CD Investments were reviewed. There is currently 300K in the Wells Fargo in need of investment. A motion was made by Director Kirk, 2<sup>nd</sup> by Director Matlock to approve the investment of 200K for a period of 6 months and 100K for a period of 9 months. The Board noted there are currently 5 CD's maturing in March 2018. The manager will speak to the broker regarding the consideration of liquidating the CD's without penalty. All in favor, motion carried.

### **COMMITTEE REPORTS**

#### **Facilities Committee:**

There is a tall pole light in the parking lot near the clubhouse that needs repaired by Three Phase Electric.

#### **Communications Committee:**

Nothing to report

The next newsletter will be out with the July 2018 billing statement.

**Landscape Committee:**

Nothing to report.

**MANAGEMENT REPORT**

Delinquent Accounts: The manager updated the Board on the accounts receivable. No action to be taken at this time

**2018 Annual Calendar:**

The Board reviewed the 2018 Calendar for the month of April 2018.

**BUSINESS**

The Board requested that inspections be done on a Friday and that trashcans should be noted that are still out.

Brian Fox Construction is currently working on the approved contract for V-ditch replacement.

**New Business for June Meeting**

Architectural Monetary Fine Policy will be considered by the Board.

Slope Maintenance guidelines for consideration

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:30 PM. to enter into executive session.

Secretary's Certificate:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

*Bannie Atkinson*

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Name, Secretary or Acting Secretary

June 13, 2018

Date