

# Crown Valley Highlands Community Association

Minutes for the meeting conducted on

February 14, 2017

## Board Members Present

Robin Matlock, Marc Winer, Chris Archuleta and Derek Powell.

## Call to Order

The monthly meeting was called to order at 7:00 PM.

## Homeowner Discussion

The Board reviewed correspondence from Harrison, the owner of 23521 Belmar and Mr. McLatchey, the owner of 23501 Belmar.

Mrs. Johnson, the owner of 23501 Calverton was present at the meeting and asked about the status of the home at 23511 Calverton. Mr. Winer was able to address the questions and updated the owners present of the current association actions.

Mrs. Bailen, the owner of 29462 Troon was present at the meeting and asked about owner's landscape maintenance requirements.

Mr. Winer updated the owners present on the latest issues relating to the home at 23511 Calverton.

## Minutes & Financial Report

A motion was made by Ms. Matlock, 2<sup>nd</sup> by Mr. Winer to approve the prior month's meeting minutes as submitted. Mr. Powell abstained with all others in favor. Motion carried.

A motion was made by Ms. Matlock, 2<sup>nd</sup> by Mr. Winer to approve the January 2017 financial statement as submitted, subject to review by the association's CPA. All in favor, motion carried.

A motion was made by Mr. Archuleta, 2<sup>nd</sup> by Ms. Matlock to approve the purchase of 3 CD accounts for \$100,000 each. All in favor, motion carried.

## Committee Reports

### Architectural Committee

No report.

### Facilities Committee

A motion was made by Mr. Archuleta, 2<sup>nd</sup> by Ms. Matlock to replace the existing clubhouse front door with a standard size door. All in favor, motion carried.

### Communications Committee

Discussion was held with regard to having Ms. Taylor work on the association's web-page. Mr. Winer noted he was in contact with Mrs. Taylor and that she was willing to coordinate the effort to improve the content and use of the web-page.

### Landscape Committee

The Board reviewed the monthly landscape report from The Soto Company.

**Management Report**

The manager updated the Board on the accounts receivable. A motion was made by Mr. Winer, 2<sup>nd</sup> by Ms. Matlock to approve the filing of liens against CVH-035, CVH-050, CVH-131, CVH-210, CVH-233, CVH-234, CVH-308 and CVH-346 for non-payment of the assessments. All in favor, motion carried

The Board reviewed the February 2017 Calendar.

**Old Business**

None.

**New Business**

None.

**Adjournment**

There being no further business before the Board, the meeting was adjourned into closed session to review matters of delinquency at 7:30 PM.

Submitted by:

Jack L. Williams  
Acting Secretary