

Crown Valley Highlands Community Association

Minutes for the meeting conducted on

October 11, 2016

Board Members Present

Robin Matlock, Marc Winer, Woody Clements and Chris Archuleta.

Call to Order

The monthly meeting was called to order at 7:00 PM.

Annual Election

It was noted that a quorum had not been achieved and the annual meeting was rescheduled for November 2016.

Homeowner Discussion

Ms. Bayme, the owner of 29282 Buckhaven was present at the meeting and provided information to the owner on the Laguna Niguel Historical Society. The matter was discussed and it was agreed the association would schedule a night to have a presentation made for the CVHCA owners.

Minutes & Financial Report

A motion was made by Mr. Clements, 2nd by Ms. Matlock to approve the September 2016 meeting minutes as submitted. All in favor, motion carried.

The Board tabled the approval of the September 2016 financial statements.

Committee Reports

Architectural Committee

The Board noted the most recent inspection report.

Facilities Committee

No report.

Communications Committee

No report.

Landscape Committee

It was noted the annual tree trimming contract had been awarded to Harvest Landscape.

Management Report

The manager updated the Board on the accounts receivable. A motion was made by Mr. Clements, 2nd by Mr. Archuleta to approve the filing of liens against CVH-072, CVH-079 and CVH-215 for non-payment of the assessments. All in favor, motion carried

The Board reviewed the October 2016 Calendar.

Old Business

The Board tabled hiring a surveyor to determine the property lines at the playground area.

New Business

A motion was made by Mr. Clements 2nd by Mr. Archuleta to approve the 2017 budget without increasing the assessment. All in favor, motion carried.

The manager provided documentation from the City on short-term rentals.

Mr. Winer updated the Board on information from the city in reference to the home at 23511 Calverton.

The Board approved a bid from Brian Fox to repair portions of the common area walkway. All in favor, motion carried.

Adjournment

There being no further business before the Board, the meeting was adjourned at 7:55 PM to discuss delinquent accounts.

Submitted by:

Jack L. Williams
Acting Secretary