

Crown Valley Highlands Community Association

Minutes for the meeting conducted on

September 13, 2016

Board Members Present

Robin Matlock, Marc Winer and Chris Archuleta.

Call to Order

The monthly meeting was called to order at 7:00 PM.

It was noted that Woody Clements was at the City Planning Commission meeting to be present for discussions relating to the property at 23511 Calverton.

Homeowner Discussion

The Board reviewed correspondence from Mr. Tran and Mr. Hampton.

Ms. Bailen, the owner of 29462 Troon was present at the meeting.

Mr. Sienbab, the owner of 29322 Troon was present at the meeting. Mr. Sienbab asked that the shower be changed in the pool area to allow more time for a shower and that the heater be turned on for the shower. Mr. Sienbab also made suggestions to update the association's web page.

Mr. & Mrs. Bailen, the owners of 29462 Troon were present at the meeting. Mrs. Bailen provided information on the upcoming events of the Laguna Niguel Historical Society.

Mr. Thompson, the owner of 29181 Abotsinch was present at the meeting.

Mr. Powell, the owner of 29392 Thackery was present at the meeting.

Mr. & Mrs. Hogan, the owners of 29512 Sedgwick were present at the meeting.

Minutes & Financial Report

A motion was made by Mr. Archuleta, 2nd by Ms. Matlock to approve the August 2016 meeting minutes as submitted. All in favor, motion carried.

A motion was made by Mr. Archuleta, 2nd by Ms. Matlock to approve the August 2016 financial statements as submitted. All in favor, motion carried.

Committee Reports

Architectural Committee

The Board noted the most recent inspection report.

Facilities Committee

It was noted the slurry seal of the clubhouse parking lot and pathways had been completed.

Communications Committee

No report.

Landscape Committee

The Board reviewed the monthly report from the Soto Company.

A motion was made by Mr. Archuleta, 2nd by Ms. Matlock to approve the annual tree trimming budget not to exceed \$20,000.00. All in favor, motion carried.

Management Report

The manager updated the Board on the accounts receivable.

The Board reviewed the September 2016 Calendar.

Old Business

The Board tabled hiring a surveyor to determine the property lines at the playground area.

New Business

A motion was made and 2nd to approve the 2017 budget without increasing the assessment. All in favor, motion carried.

A motion was made by Mr. Winer, 2nd by Mr. Archuleta to approve the tax preparation bill from Robert Owens at a cost of \$1,200.00. All in favor, motion carried.

Mr. Winer updated the Board and owners present on the most recent efforts by the City to address the home at 23511 Calverton.

Adjournment

There being no further business before the Board, the meeting was adjourned at 7:50 PM.

Submitted by:

Jack L. Williams
Acting Secretary