

# Crown Valley Highlands Community Association

Minutes for the meeting conducted on

July 12, 2016

## Board Members Present

Robin Matlock, Marc Winer and Woody Clements.

## Call to Order

The monthly meeting was called to order at 6:00 PM.

## Homeowner Discussion

Mr. & Mrs. Johnson, the owners of 23501 Calverton were present at the meeting to address the on-going problems with the home at 23511 Calverton.

Mr. O'Connell, the owner of 29792 Felton was present at the meeting to address parking issues on the streets around his home due to parents picking up and dropping off their children. It was noted the Sheriff needed to be notified and the Board will discuss adding No Trespassing signs at the path along Felton.

Mr. Carnahan, the owner of 29192 Ridgeview was present at the meeting to address the on-going problems with the home at 23511 Calverton.

The Board reviewed a request from Mrs. Smith, for the use of the pool area for swim lessons. The Board denied the request due to liability concerns.

The Board reviewed an e-mail from Mr. Anderson, the owner of 29245 Kensington in which he noted he was trimming the Pampas Grass at the front of his home as requested.

## Minutes & Financial Report

A motion was made by Ms. Matlock, 2<sup>nd</sup> by Mr. Clements to approve the June 2016 meeting minutes as submitted. All in favor, motion carried.

A motion was made by Mr. Clements, 2<sup>nd</sup> by Ms. Matlock to approve the June 2016 financial statements as submitted. All in favor, motion carried.

## Committee Reports

### Architectural Committee

No report.

### Facilities Committee

The Board postponed the slurry seal of the clubhouse parking lot and pathways until after Labor Day.

It was noted the painting of the curb addresses was underway.

It was noted the pool temperature needed to be adjusted as the water temperature was too high.

### Communications Committee

No report.

**Landscape Committee**

The Board reviewed the monthly report from the Soto Company.

**Management Report**

The manager updated the Board on the accounts receivable.

The Board reviewed the July 2016 Calendar.

**Old Business**

A motion was made by Mr. Archuleta, 2<sup>nd</sup> by Ms. Matlock to authorize the manager to hire a surveyor to determine the property lines at the playground area. All in favor, motion carried.

**New Business**

The Board and owners present met with Mr. Johnathan Orduna, the Senior Planner and Code Enforcement Officer for the City of Laguna Niguel. Mr. Orduna was present at the meeting to address the ongoing issues with the home at 23511 Calverton. Mr. Orduna informed the Board and owners of the actions underway to address the issue and what the city was prepared to do to help resolve the problems.

**Adjournment**

There being no further business before the Board, the meeting was adjourned into closed session at 7:23 PM to discuss legal issues.

Submitted by:

Jack L. Williams  
Acting Secretary

