

# Crown Valley Highlands Community Association

Minutes for the meeting conducted on

**November 11, 2014**

## **Board Members Present**

Marc Winer, Robin Matlock, Derek Powell and Woody Clements.

## **Annual Election**

It was noted a quorum had not been reached to conduct the annual election.

A motion was made and 2<sup>nd</sup> to appoint Mr. Winer and Mr. Archuleta to serve on the Board for the next two years. All in favor, motion carried.

A motion was made by Mr. Clements, 2<sup>nd</sup> by Mr. Winer to approve the IRS resolution to roll-over any earnings net of reserves for 2014 into the association's reserve fund account. All in favor, motion carried.

## **Call to Order**

The monthly meeting was called to order at 7:05 PM.

## **Minutes & Financial Report**

The Board tabled the approved of the October meeting minutes.

A motion was made by Mr. Clements, 2<sup>nd</sup> by Mr. Winer to approve the October 2014 financial statements as submitted, subject to review by the association's CPA. All in favor, motion carried.

## **Homeowner Discussion**

Mrs. Pelton, the owner of 29432 Troon was present at the meeting and noted a problem with some of the V-ditches on the slopes needing to be cleared. It was noted the slopes and V-ditches in question were not common area and would have to be maintained by the lot owners.

## **Committee Reports**

### **Architectural Committee**

It was noted the next inspection would be conducted this coming Friday at 2:00 PM.

### **Communications Committee**

No report.

### **Facilities Committee**

It was noted that Brian Cass had completed the installation of the barrier arms at the driveway located at the corner of Niguel and Highlands.

Discussion was held with regard to the pool area renovations. A motion was made by Mr. Clements, 2<sup>nd</sup> by Ms. Matlock to approve a bid from Alan Smith Pools to build a pool chemical area at a cost of \$6,700.00. All in favor, motion carried.

### **Landscape Committee**

Ms. Matlock updated the Board on the efforts of the Landscape Committee.

The Board reviewed the monthly report from the Soto Company.

**Management Report**

The manager updated the Board on the accounts receivable.

The Board reviewed the annual calendar report for November 2014.

**Old Business**

None.

**New Business**

None.

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 7:30 PM.

Submitted by:

Jack L. Williams  
Acting Secretary