

# **Crown Valley Highlands Community Association**

Minutes for the meeting conducted on

**July 8, 2014**

## **Board Members Present**

Marc Winer, Derek Powell, Woody Clements, Robin Matlock and Chris Archuleta.

## **Call to Order**

The monthly meeting was called to order at 7:00 PM.

## **Minutes & Financial Report**

A motion was made by Mr. Clements, 2nd by Ms. Matlock to approve the June 2014 meeting minutes as corrected. All in favor, motion carried.

A motion was made by Mr. Clements, 2<sup>nd</sup> by Ms. Matlock to approve the June 2014 financial statements as submitted, subject to review by the association's CPA. All in favor, motion carried.

A motion was made by the Board to purchase three, \$100,000 CD accounts for 3, 6 and 9 month terms at the best available rate. All in favor, motion carried.

## **Homeowner Discussion**

The Board reviewed and approved a Home Improvement application from the owner of 23541 Porter for the installation of new windows and doors.

The Board reviewed and approved a Home Improvement application from the owner of 23495 Porter for the installation of new windows.

Ms. Lavery of 29596 Colebrook was present at the meeting.

Ms. Phillips of 29321 Tierce was present at the meeting.

## **Committee Reports**

### **Architectural Committee**

It was noted the manager and Mrs. Matlock had performed the most recent property inspection prior to tonight's meeting.

### **Communications Committee**

It was noted the association's web-site had been changed to better note the association's meeting agendas.

### **Facilities Committee**

It was noted that all of the pool furniture had been placed out on the deck.

It was noted there was a recent incident this past Sunday with feces in the pool.

### **Landscape Committee**

Ms. Matlock updated the Board on the efforts of the Landscape Committee. The Board reviewed the monthly maintenance report from Soto Landscape.

It was noted the chain recently installed at the parking area at Niguel and Highlands had been vandalized and removed. A motion was made by Mr. Clements, 2<sup>nd</sup> by Ms. Matlock to approve a budget of \$2,500.00 to install metal barriers at the parking lot access. All in favor, motion carried.

### **Management Report**

The manager updated the Board on the accounts receivable. A motion was made by Mr. Powell, 2<sup>nd</sup> by Mr. Clements to approve filing liens against CVH-326 for non-payment of assessments. All in favor, motion carried.

The Board reviewed the annual calendar report for July 2014.

### **Old Business**

The Board reviewed the bids for the pool area renovation work. The Board noted that the work had been approved by the Board at a previous meeting.

### **New Business**

A motion was made by Mr. Clements, 2<sup>nd</sup> by Mr. Powell to approve the bid from Reserve Data Analysis to update the association's reserve study at a cost of \$725.00. All in favor, motion carried.

### **Adjournment**

There being no further business before the Board, the meeting was adjourned at 8:15 PM.

Submitted by:

Jack L. Williams  
Acting Secretary