

**CROWN VALLEY HIGHLANDS COMMUNITY ASSOCIATION
RECREATIONAL FACILITIES APPLICATION**

(Please type or print) **VERY IMPORTANT! KEY TAG #** _____
This key will give you access to the clubhouse.

Applicant Name: _____

Address: _____

Telephone: (Home) _____ (Work) _____

Date(s) to be used: _____ Day(s) of Week: _____

Hours of Use: _____ Function: _____

Will swimming or Wading Pool be used: YES _____ NO _____

Expected Total Attendance: _____ Adults _____ Children _____

Number of Crown Valley Highlands (CVH) residents in attendance: _____

*******FOR SANITARY PURPOSES, IF YOU INTEND TO SERVE FOOD, PLEASE BRING TRASH BAGS & REMOVE WASTE WHEN YOU LEAVE. THE TRASH CONTAINERS THERE ARE FOR NORMAL, EVERY DAY USE OF THE FACILITIES.**

Applicant and guests WILL NOT have exclusive use of the pool or athletic field. The pool and athletic field will remain open for use by all residents at all times.

Absolutely no card tables or cloth chairs may be removed from inside the Clubhouse.

The upright cabinet is off-limits. Do not use any items in this cabinet.

- A. Two weeks advance notice (10 working days) must be given to Huntington West Properties, Inc. for the reservation of Recreational Facilities on a one time basis. Request for regular or continuous use must be submitted thirty five (35) days in advance.
- B. Applicant must be a resident in good standing, which means Association Dues are current and there are no pending or unresolved violations of the Association's Architectural Standards or Rules and Regulations.
- C. In addition to the Application Form, a Hold Harmless Agreement must be completed and a **\$200.00 Security Deposit must be received by Huntington West Properties, Inc. prior to final approval.** Upon approval of the Application, Huntington West Properties, Inc. will contact the Applicant regarding acquisition of the facility key.
- D. All deposit checks must be written by the resident reserving the facilities and must be made payable to Crown Valley Highlands HOA. **Please note that all checks will be deposited.** After your rental of the clubhouse, the room will be re-inspected to ensure

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there are no problems. If there are no problems, your full deposit will be refunded within **14 days**.

- E. Applications for use of the facilities on a regular, continuous or extended basis by any individual or group must be approved by the Board of Directors. Approval will not be given for more than a maximum of six (6) consecutive months based upon any one Application. Use of privileges may be terminated at any time by the Board of Directors, at their discretion, with thirty (30) days written notice.
- F. Approval for use is on a first come, first serve basis.
- G. When there are simultaneous Applications, the group with the greater number of **CVH** Members participating will have priority.
- H. For a one time use of the facilities, there is no minimum number of participating **CVH** Members required, other than the Applicant must be a Member in good standing.
- I. For any regular, continuous or extended use of the facilities, the Applicant must demonstrate that the proposed use is in furtherance of the specific and primary purposes of the Association, i.e., that the use promotes the pleasure, recreation, health, safety and social welfare of the Members of the Association.
- J. In addition to "I" above, the Applicant must be a member of the **CVH** Community Association.
- K. Any use of the Board of Directors determines to be deleterious to the facilities or the rights of the Association Members will not be approved, or if previously approved, will be terminated upon such a determination.
- L. If the Applicant intends to barbecue, they **MUST** bring their own briquettes as the gas barbecue is not functional. It is recommended and preferred that the Applicant bring their own barbecue grill or hibachi.
- M. The clubhouse shall not be rented for business related events or functions. The use of the clubhouse shall be for social, recreational and civic type events only.

**RECREATIONAL FACILITIES RULES
Adopted 12-10-91**

Please read the following information carefully:

- 1. The undersigned Crown Valley Highlands Community Association member will be in attendance during the **entire** time the facilities are in use.

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2. The meeting room key will be returned **no later than 12:00 Noon** the day following the use of the facilities.
3. The meeting room, pool area, bathrooms, parking lot, and surrounding areas are to be cleaned immediately after use.
4. Reservation of the Clubhouse **DOES NOT** give the resident exclusive use of the swimming pool, wading pool, restrooms, or athletic field.
5. The sound of music and other entertainment shall be maintained at a level which will not cause a disturbance to homes in the vicinity of the recreational center; and the Applicant will, in all respects, observe Orange County Ordinance Number 2-5-36, which provides as follows” ***“No person within the limits of any recreational area shall maliciously or willfully disturb the peace and quiet of said area or of any person therein by loud or unusual noise, or by tumultuous offensive conduct, or by threatening, traducing, quarreling, challenging to fight, or fighting with other persons. No person in said area shall use any vulgar, profane or indecent language within the presence or hearing of women or children in a loud or noisy conduct or activity, or operate a portable electric generator during such hours as the Board of Supervisors may establish by resolution of minute order.” (Code 1961, S25.0212)***
6. Clubhouse & surrounding area functions shall disperse by 9:30 P.M.
7. No materials may be affixed to the premises, and no posters, screens or other material may be taped or stapled to the walls.
8. All doors and windows are to be locked, and lights and heating/air Conditioning shall be turned off at the end of the event.
9. User(s) of these facilities for special events must agree to leave the premises in a clean condition and to pay for any damages to facilities which may have resulted from such usage. ***A \$200.00 Security Deposit shall be required to assure compliance.***

Date_____

Applicant’s Signature: _____

Applicant’s Signature:_____

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HOLD HARMLESS AGREEMENT

In partial consideration for the use of a portion of the premises of Crown Valley Highlands Community Association, and notwithstanding any other agreement between Crown Valley Highlands Community Association and the undersigned relative to the use of such premises, the undersigned agrees as follows:

To indemnify and defend Crown Valley Highlands Community Association and hold it and its officers, employees and agents harmless from any and all claims, attorney fees, expenses, demands, causes of action or liabilities, arising out of injuries to or death of any person, or injury to any property resulting from any activity or project by the undersigned on or in connection with property owned by Crown Valley Highlands Community Association.

Date: _____

User/Name/Organization

*Crown Valley Highlands
Community Association
C/o Huntington West Properties, Inc.*

Signature

Signature

Date

*Please return completed application to:
Huntington West Properties, Inc.
P.O. Box 1098
Westminster, Ca. 92684-1098*

*Clubhouse address is:
23372 Niguel Road
Laguna Niguel, CA. 92677*